



# **VoIP Phone User Guide**

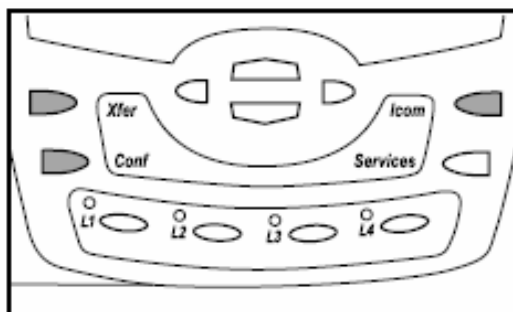
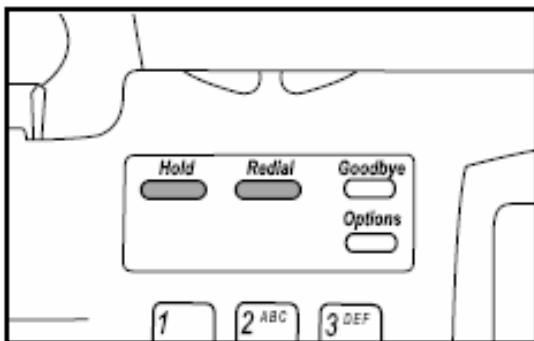
**Aastra VoIP Phone  
480i**



## Using the 480i Phone Hard keys

There are hard keys on your phone, such as Hold, Redial, Xfer, Icom and Conf that are configured for these call-handling features. These keys are static and cannot be reprogrammed or changed.

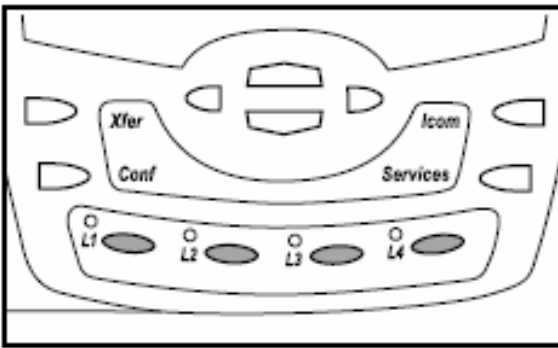
They are located in two different areas on the phone.



**Note:** The intercom feature is currently not available in this version of the 480i IP phone.



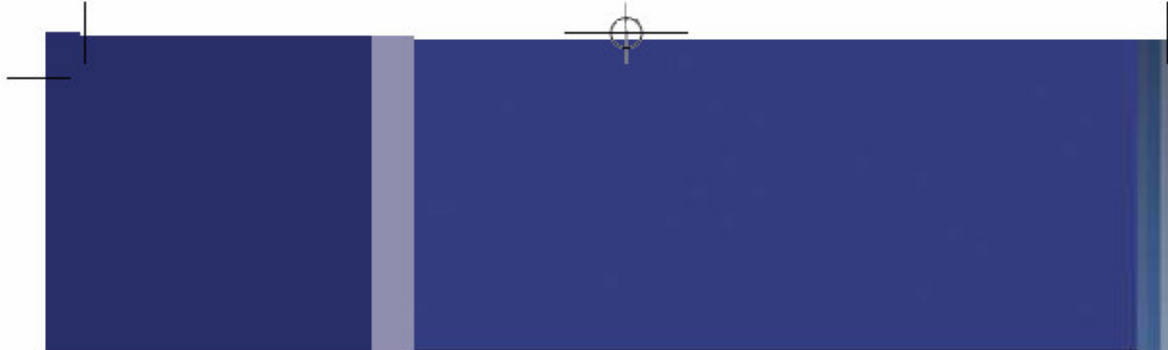
The 480i has 4 hard line/call appearance buttons each with a corresponding status light. Additional line/call appearances may also have been set up on your phone as soft keys.



These line/call appearance buttons and lights can represent physical lines or calls for your extension. By pressing a line/call appearance button, you connect to the line or a call it represents. The line/call appearance light indicates the status of that line or call. When the phone is taken off-hook, the phone will automatically select a line for you.

Line/Call Appearance Behaviour	Line/Call Appearance Status
Off	Idle line or no call activity
Light flashes quickly	Ringing
Light flashes slowly	Hold



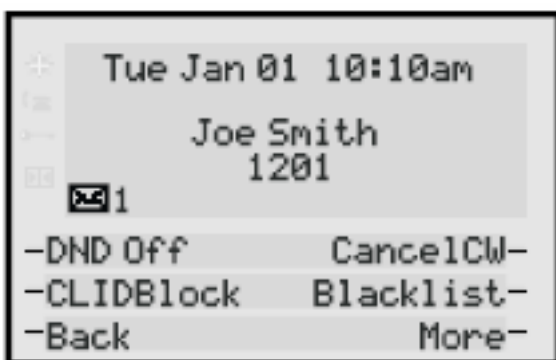
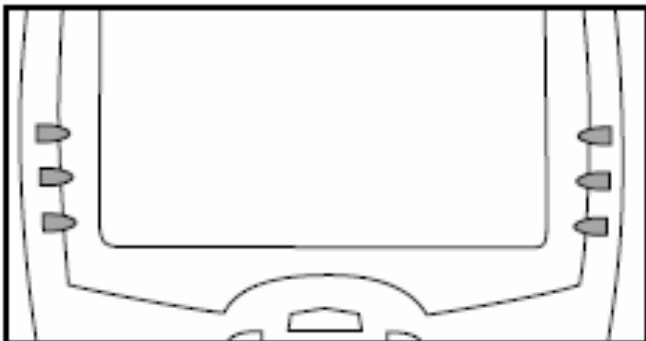



◀ and ▶ will appear if there is call information left, right or both sides of the current information you are viewing.

The display will show what line the call information is referring to (L1, L2, L3, etc.), the Caller ID information (name and number, if available), the call status (Connected, Ring, Hold etc.) and the timer specific to that call.

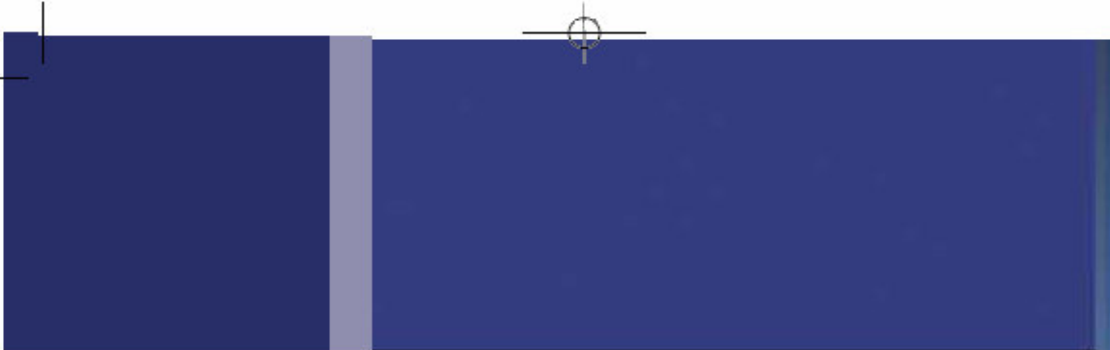
### Soft keys

Your 480i has 6 soft key access buttons, 3 on either side of the phone's display. The soft key menus will change depending on the phone's state, displaying relevant soft keys only.



The envelope icon  will display on the Idle State screen only if you have new messages waiting. The number next to the envelope indicates how many new messages you have. To access your voicemail messages, use the star codes for your system if a voicemail soft key has not been configured on your phone.





### Softkey Line/Call Appearance Lights

Activity	Light	Icon	Definition
Idle	Solid	■	There is no call activity for the line/call appearance softkey.
Connected	Solid	◻	A call is connected to your phone on this line/call appearance softkey. The equivalent on a line/call appearance hard key is a solid green light.
Ringing	Flashing	◻	A call is ringing at your phone on this line/call appearance softkey. The equivalent on a line/call appearance hard key is a fast flashing green light.
On Hold	Flashing	◼	A call is on hold on your phone on this line/call appearance softkey. The equivalent on a line/call appearance hard key is a slow flashing green light.



**1. To Make a External Call**

- Just dial your desired Tel Number and press #

**2. To Make a Internal Call**

- Just dial the Internal Extension Number and press #


**3. To Transfer a Call to another Internal extension or External Number i.e Mobile**

- a. Answer the Call
- b. Press Xfer button then dial the desired extension number or External Tel No and press #

**4. To retrieve a call Back while Transferring on No reply**

- Press  Cancel Button and Press 

**5. To Redial the last number**

- a. Press R key and scroll through the list and press  to dial the number



## 6. To Make a Conference call

- Dial the First Extension / External No and press # once connected press Conf button then Dial the second Extension / External No and press # once the call is connected press the Conf button again to join all three parties.

## 7. Listen to your Voicemail






- Press VM button to listen to your Voicemail or Dial 199 then press #
- Press 1 for First Message
- Press 7 to Delete Message
- Press 6 for the next Message

## 8. Listen to your Voicemail from Outside

- Dial 0845 034 3999
- Key In your mailbox Number i.e. 720020
- Key in Pin No 1111
- Press 1 for First Message
- Press 7 to Delete Message
- Press 6 for the next Message



## 9. Entering names into the Directory list of the phone:

1. Press the Services button on your phone to display the Services menu OR press the  key to enter the directory List right away (skip to step 3)
  2. From the Services menu, select “**Directory List**”
  3. Use the  and  buttons to scroll through the line items in the directory list.
  4. Press the **Add New** soft key at the Directory List header screen and perform step 5 **OR** Press the **Add New** soft key at a line item and perform step 5
  5. Enter a phone number, name, and line number and press the  **Save** soft key after each field entry.
- Note: The 480i allows up to 200 directory entries
6. To dial a displayed entry from the Directory List, pick up the handset, press the  hands free key, or press the **Dial** soft key.
  7. To exit the Directory List, press the **Quit** soft key.

If you've read this owner's manual and consulted the troubleshooting section and still have problems, please visit our website at [www.v4voip.co.uk](http://www.v4voip.co.uk) or call free on 740601 for technical assistance.

